



Notice

తీరుమల్లి తీరుపత్రి దేశవర్ణనములు
శ్రీ వేంకటేశ్వర కళాశాల
శ్రీ వేంకటేశ్వర కాలేజ్: ధౌలా కుఆ: నई దిల్లీ - 110 021
SRI VENKATESWARA COLLEGE : DHAULA KUAN : NEW DELHI – 110 021

Ref. No. SVC/Notice/2025

23.05.2025

NOTIFICATION

Subject: Evaluation of Ability Enhancement Course (AEC) and Skill Enhancement Course (SEC) and Value Addition Course (VAC) of Semester II, IV and VI of Semester Examinations May-June 2025.

The entire evaluation process for Ability Enhancement Course (AEC), Skill Enhancement Course (SEC) & Value Addition Course (VAC) shall be undertaken with in College and the Teacher(s) (including Guest Faculty) who has taught AEC/SEC/VAC shall evaluate the end-semester/term theory exam answer scripts.

2. Wherever an AEC/SEC/VAC course/paper is shared amongst Teacher (s), the total answer scripts shall be divided amongst Teacher(s). The entire answer script has to be evaluated by a single Teacher and there shall be no question wise shared evaluation amongst the concerned Teacher (s). Further, the concerned Teacher (s) has to VERIFY the answer script (s) of their respective AEC/SEC/VAC before submission to the Office for any omission in the form of any question not being evaluated or totaling errors, which may lead to the marks being not properly recorded resulting in punishment of students for none of their fault.

3. It is pertinent to mention here that, the aggrieved student with regard to evaluation of his/her answer script is not permitted to apply for REVALUATION in respect of Ability Enhancement Course (AEC), Skill Enhancement Course (SEC) & Value Addition Course (VAC) papers as these papers are evaluated by the Teachers who taught the said papers. However, Examination Wing may allow rechecking (i.e. retotalling) in these papers as per prescribed procedure and payment of requisite fee by Student (s) which should be avoided.

4. In view of the above, all the Teachers must ensure proper evaluation of answer scripts while strictly adhering to the following points:


- (i) Marks to be specified for each question in the table provided on the cover page of answer script
- (ii) thorough check in totaling of marks
- (iii) Entry of marks in the award list
- (iv) submission of evaluated answer scripts and award list in a time bound manner (i.e. within 5 working days of the exam held for the said paper) to Coordinator of AEC/SEC/VAC end term theory exam in Room No.112, Department of Statistics.

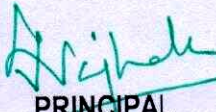
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5. The following administrative arrangements have been made for smooth and effective work:

S.No	Nature of the work	Contact persons
1	Generation of Award List	Respective Dealing Assistants
2	Uploading on Samarth Portal	Mr. Anshul, Mr. Dharmendra Kumar Mahto and Mr. Manish Mehra
3	Packing and Storage	Mr.U.R.R.Narendra & Mr. K. Madhusudhan
4	Overall Supervision	Mr. Uday Singh Saini

Your Cooperation is most solicited.


(Prof. Mukti Kant Sukla)
Coordinator, AEC/SEC/VAC(End Term Theory Exam)


PRINCIPAL

To

All Teachers (s) Teaching AEC/SEC/VAC,
Teacher (s)-in-Charge/Coordinators of the respective Department (s)/ Programmes,
Section Officer (s) Administration,
Dealing Assistant (s)/Hand(s) in Administration
Staff Room Notice Board and College Website